



Revised (R) / Reconfirmed (RC) Dates

Dec 2016 (rc); May 2019 (rc)

POLICY

The Directors and Community Members may meet without management in connection with every regularly scheduled Board meeting or by request of the Board Chair or a Director.

PURPOSE

The purpose of this policy is to:

- Ensure the Board exercises independent oversight of management;
- Discuss issues or concerns related to the hospital and/or the management thereof;
- Provide an opportunity to assess board processes and particularly the quality of material and information provided by management;
- Provide an opportunity for the Directors to discuss areas where their performance could be strengthened;
- Build relationships of confidence and cohesion among Board Directors.

PROCEDURE

If a meeting without management is planned apart from a regularly scheduled Board meeting:

- Timing of the session without management should be declared in the notice of the meeting.
- Such meeting will not be considered to be a meeting of the Board but rather will be for information purposes only.
- Minutes will not be kept, but the Chair may keep notes of the discussion.
- The CEO and the Chief of Staff (*or Chair of the Medical Advisory Committee*) may be invited by the Chair to participate in a part of the meeting without management before being excused.
- The Chair shall immediately communicate with the CEO and, as appropriate, the Chief of Staff (*or Chair of the Medical Advisory Committee*) any relevant matters raised in the meeting.